

The North Fork Board of Education met in Regular session on Monday, March 17, 2025, at Utica Elementary School, 367 Church Street, Utica, OH 43080.

The meeting was called to order by President Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present at roll call: Mrs. Jordan Atherton, Mrs. Farrah Cooperider, Dr. Rob Krueger, and Mrs. Debra Paxton.

RECOGNITIONS

- None

REPORTS:

1. **Superintendent** – Mr. Hartley – District-wide Safety Drill, Spring Break, End of Year/Upcoming Year Preparations
2. **Treasurer** – Mrs. Breehl – CEP – Food Service Report
3. **Buildings & Grounds Committee** – Dr. Krueger – Possibilities with building sites; Stadium lighting; Capital Improvement ideas
4. **Finance** – Mrs. Atherton - Athletic Boosters and Fundraising; Athletic Budget and Booster Budget; Need more community involvement.

WORK SESSION

Strategic Planning Presentation

NEOLA Additions/Revisions

First Reading

- | | |
|---------|--|
| 0131.1 | Technical Corrections (Bylaws) |
| 0171 | Review of Policy – <i>Rescind</i> (Bylaws) |
| 1422.01 | Drug-Free Workplace – <i>New</i> (Administration) |
| 2260.02 | Single Gender Classes and Activities (Program) |
| 2271 | College Credit Plus Program (Program) |
| 2340 | Field and Other District-Sponsored Trips (Program) |
| 2430.02 | Participation of Community/Stem School Students in Extra-Curricular Activities (Program) |
| 2431 | Interscholastic Athletics (Program) |
| 2460 | Special Education (Program) |
| 2460ODE | ODE Special Education – <i>Rescind</i> (Program) |
| 5113 | Inter-District Open Enrollment (Students) |
| 5120 | Assignment Within District (Students) |
| 5131 | Student Transfers (Students) |
| 5223 | Released Time for Religious Instruction During the School Day (Students) |
| 5330 | Use of Medications (Students) |

(continued)

5350	Student Health, Well-Being, and Suicide Prevention (Students)
5460	Graduation Requirements (Students)
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Students)
5751	Parental Status of Students (Students)
5780.01	Parents' Bill of Rights - <i>New</i> (Students)
6151	Insufficient Funds Checks (Finances)
7421	Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms – <i>New</i> (Property)
7440.01	Video Surveillance and Electronic Monitoring (Property)
8142	Criminal History Record Check for Contracted School Services (Operations)
8452	Automated External Defibrillators (“AED”) and Cardiopulmonary Resuscitation (Operations)
8500	Food Services (Operations)

Second Reading

5136.01	Electronic Equipment (Students)
6460	Vendor Relations (Finances)

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- Dan Baker – Girls Basketball
- Monica Baker – Girls Basketball

AGENDA ADJUSTMENTS

- None

OLD BUSINESS

- None

NEW BUSINESS

2025-03-0025

Mrs. Paxton moved, seconded by Mrs. Atherton, that the Board waive the reading of and approve the minutes of the February 10, 2025, Regular Meeting, and the February 26, 2025, Special Meeting.

Yea: Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0026

Mrs. Cooperider moved, seconded by Mrs. Paxton, that the Board approve the following personnel actions:

Certified

- 2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 10 for the 2024-2025 school year.
- 2.2 Accept a letter of resignation from Devyn Pettersen, high school Spanish teacher, effective the end of the day on June 11, 2025.
- 2.3 Accept a letter of resignation from Linda Heald, elementary teacher, effective the end of the 2024-2025 school year for the purpose of retirement.
- 2.4 Approve the employment of Lauren Gilcrest in the position of high school science teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 4 of the Bachelor's scale of the NFEA Negotiated Agreement.

Extra Service/Supplemental

- 2.5 Approve the following supplemental positions for the 2024-2025 school year, pending proper certification and background check:

Name	Position	Level	Step
Deana Bennett	Softball Assistant Coach (50%)	4	4
Kaylee Walker	Softball Assistant Coach	4	0
James Meek	Track Assistant Coach (50%)	4	0
Preston Johnston	Track Assistant Coach (50%)	4	4

- 2.6 Amend the Softball Assistant Coach contract approved for Amber Young on February 10, 2025, for the 2024-2025 school year, from 100% to **50%**.
- 2.7 Accept a letter of resignation from Grace Brubaker, Track Assistant Coach, for the 2024-2025 school year.

Classified

- 2.8 Accept a letter of resignation from Jacqueline Burris, head cook at Utica High School, effective the end of the 2024-2025 school year, for retirement.

- 2.9 Accept a letter of resignation from Daisy Hazlett, head cook at Utica Middle School, effective the end of the 2024-2025 school year, for the purpose of retirement.
- 2.10 Approve Stacie Melick as head cook at Utica High School for the 2025-2026 school year; compensation to be at Step 5 of the F3 scale of the OAPSE Negotiated Agreement.
- 2.11 Approve Kelly Fouts as head cook at Utica Middle School for the 2025-2026 school year; compensation to be at Step 4 of the F3 scale of the OAPSE Negotiated Agreement.
- 2.12 Approve the following employees to be included on the classified substitute list for the 2024-2025 school year:
- Christina Ford Gabriela Palacios
- 2.13 Approve Amber Carr as a Food Service server on a two-year limited contract for the 2025-2026 school year; compensation to be Step 5 of the F-1 scale of the OAPSE Negotiated Agreement. Her last day as a custodian will be the end of the day on May 23, 2025.

Non-Degree Substitutes

- 2.14 Approve the following as a non-degree substitute for the 2024-2025 school year pending proper certification and background checks:
- Laurie Kreager

Administrative

- 2.15 Approve a four-year contract for Anthony Ashbrook as High School Principal, effective July 1, 2025, through June 30, 2029; compensation to be at the High School Principal's rate of the Administrative Salary Schedule.
- 2.16 Approve a three-year contract for Doug Lunsford, Director of Student Services, effective July 1, 2025, through June 30, 2028; compensation to be at the Director of Student Services' rate of the Administrative Salary Schedule.
- 2.17 Approve a three-year contract for Mike Maxwell, Coordinator of District Services, effective July 1, 2025, through June 30, 2028; compensation to be at the Director of Student Services' rate of the Administrative Salary Schedule.

- 2.18 Approve a three-year contract for Dawn Nelson, Food Service Supervisor, effective July 1, 2025, through June 30, 2028; compensation to be at the Food Service Supervisor's rate of the Administrative Salary Schedule.
- 2.19 Approve a four-year contract for Adam Reynolds, Maintenance Supervisor, effective July 1, 2025, through June 30, 2029; compensation to be at the Maintenance Supervisor's rate of the Administrative Salary Schedule.
- 2.20 Accept a letter of resignation from Michele Gorius, Newton Elementary Principal, effective the end of the 2024-2025 school year for the purpose of retirement.

Yea: Mrs. Cooperider, Mrs. Paxton, Mrs. Atherton, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0027

Mrs. Atherton moved, seconded by Dr. Krueger, that the Board approve the following financial actions:

- 4.1 Approve the financial and reconciliation reports for the Month of February 2025.
- 4.2 Approve bills as presented for February 2025 and payment of bills with "Then and Now" certificates.
- 4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.
- 4.4 Approve the following appropriation modifications:

	<u>Fund</u>	<u>Original Appropriation</u>	<u>Increase/ Decrease</u>	<u>Total Appropriation</u>
<i>Tournament Fund</i>	<i>022</i>	<i>-</i>	<i>633.00</i>	<i>633.00</i>
<i>Title III - Lang Instruct for Eng Learn</i>	<i>551</i>	<i>-</i>	<i>124.00</i>	<i>124.00</i>
<i>Title IV</i>	<i>584</i>	<i>50,000.00</i>	<i>(14,000.00)</i>	<i>36,000.00</i>

4.5 Approve the FY25 Purpose Statements and Budgets as presented.

Yea: Mrs. Atherton, Dr. Krueger, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0028

6.1 Mrs. Paxton moved, seconded by Dr. Krueger, that the Board approve the following volunteers for the 2024-2024 school year:

Kelly Balka	Amber Butts	Kimberly Kohl	Michelle Miller-Lightle
Karla Beamer	Crystal Duda	Miranda McElroy	Michelle Roberts

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0029

6.2 Dr. Krueger moved, seconded by Mrs. Atherton, that the Board approve the following coaching volunteers for the 2024-2025 school year pending proper certification:

Miranda McElroy	Softball
Jessica Quinif	Track

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0030

6.3 Mrs. Atherton moved, seconded by Dr. Krueger, that the Board approve the adoption of the following policy revisions/additions/deletions:

5136.01	Electronic Equipment (Students)
6460	Vendor Relations (Finances)

Yea: Mrs. Atherton, Dr. Krueger, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0031

- 6.4 Mrs. Cooperider moved, seconded by Mrs. Atherton, that the Board authorize the offering of a summer school program, if needed, for Utica Middle School students who do not meet the standards for promotion, as set forth in Board Policy 5410. The summer school will be offered only to North Fork Local School District students in grades 6, 7, and 8.

Yea: Mrs. Cooperider, Mrs. Atherton, Dr. Krueger, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0032

- 6.5 Mrs. Paxton moved, seconded by Mrs. Atherton, that the Board approve the offering of a summer school program, if needed, for Utica Elementary and Newton Elementary students.

Yea: Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0033

- 6.6 Mrs. Atherton moved, seconded by Mrs. Paxton, that the Board approve the North Fork Local School District to renew its membership, including paying the required dues, with the Ohio High School Athletic Association for the 2025-2026 school year and agree to abide by the rules and regulations set forth by the Ohio High School Athletic Association.

Yea: Mrs. Atherton, Mrs. Paxton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0034

- 6.7 Mrs. Cooperider moved, seconded by Mrs. Atherton, that the Board approve the renewal subscriptions with Frontline Education for Applicant Tracking and Absence & Substitute Management, effective July 1, 2025 – June 30, 2026.

Yea: Mrs. Cooperider, Mrs. Atherton, Dr. Krueger, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0035

6.8 Mrs. Paxton moved, seconded by Mrs. Atherton, that the Board approve the disposal of Bus #4.

Yea: Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 4

Nay: - 0

The president ruled the motion carried.

2025-03-0036

6.9 Mrs. Atherton moved, seconded by Dr. Krueger, that the Board approve the JAMF renewal agreement for iPad Cloud management effective May 31, 2025 – May 30, 2026.

Yea: Mrs. Atherton, Dr. Krueger, Mrs. Cooperider, Mrs. Paxton – 4

Nay: - 0

The president ruled the motion carried.

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- Monica Baker – Youth Basketball

2025-03-0037

Mrs. Paxton moved, seconded by Dr. Krueger, that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the employment of an employee.

Time: 7:35 p.m.

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider – 4

Nay: - 0

The president ruled the motion carried.

The Board returned to open session at 7:57 p.m.

Mrs. Atherton moved, seconded by Dr. Krueger, that the meeting be adjourned.

Yea: Mrs. Atherton, Dr. Krueger, Mrs. Cooperider, Mrs. Paxton - 4

Nay: - 0

The president ruled the motion carried.


Time: 7:58 p.m.


Special Meeting April 2, 2025 UHS Conference Room 10:00 a.m. (No action will be taken.)

Next Meeting: April 21, 2025

Location: Newton Elementary School
6645 Mount Vernon Road
Newark, OH 43055

Time: 6:00 p.m.


Farrah Cooperider, President


Kellie Breehl, Treasurer

